

RCSL MINUTES

May 18, 2004

Holly Holder, President, called the third meeting of the 2004 season to order at 6:05 at the Southeast YMCA. Roll was taken; all pools were represented with the exception of Greenwyche and Hampton Cove. She announced that:

1) the By-laws and Rules of Competition had been re-written in accordance with the accepted proposals from the last meeting and that Christy Kubichan had updated copies of the By-laws and Rules of Competition for distribution to each team.

2) Proposal #11 has been re-written and submitted for reconsideration at the meeting on June 7.

3) Christie Kubichan and Betsy Banner will trade officer responsibilities for the remainder of their terms. This exchange of duties will allow Christy to share her expertise in running the new swim team software with all of the teams.

4) Team representatives and coaches were asked to bring any problems with email addresses and contact phone numbers to the secretary

Joe Scrip reminded the teams to start their **officials' training and testing**, if not already begun. Tests are due by 6/2. There is a link on the HSA website (swimhsa.org) for additional tests and answer sheets. Deck training times and dates will be announced via email; however, tentative dates are 6/2 and 6/5. Joe also invited and encouraged all officials to watch the officials' training video. It is not required but very beneficial and according to Joe, "a great refresher."

Holly Holder announced (via email) that the **Protest Committee** is currently being formed and its members will be announced as soon as it is complete.

Holly Holder reminded the representatives to refrain from scheduling B meets or weather make-up meets on Monday nights in order to avoid conflicts with Dive Team Meets.

Holly Holder asked for suggestions of **webmasters**. She would like for the league to have several webmasters to consider when choosing a Webmaster for next year's RCSL website.

Scott Cardno has keys to the **RCSL Storage Unit** if anyone needs additional supplies.

Christie Kubichan submitted the **Minutes from the April 20, 2004 meeting**. They were read and approved as written.

Treasurer's Report: The Meet and Team Manager Software has been purchased since the last meeting at an expense of \$3,580.00. Scott Cardno submitted two Budget options (A & B, attached) regarding equitable dues payment for teams already having copies of the software for the members to consider.

Option A: Waived this year's full dues for those teams already **owning** software. Teams that do not have the software must pay their full dues in order to receive the software.

Option B: Waived divided the dues waiver equally this year and next year for those same teams.

After a brief period of discussion, **Option A was unanimously accepted.**

Holly Holder informed the group that after further research and a review of what is required per the RCSL By Laws, the **audit** doesn't need to be performed by an outside CPA as thought. The By Laws require that the treasurer submit records to the board for audit before leaving office. Therefore, Scott Cardno and the new Board will meet at a later to time to perform the audit.

Dive Team: Tommy Kibler announced that there would be a Judges' Clinic at his house on June 3. Alabama Sports Festival Diving will be at the Natatorium on June 19. Diving reps will not be at the next meeting due to conflict with dive meets.

Team Manager and Meet Manager: Since Christie Kubichan is experienced in operating these two programs she will guide the teams through this new process. She suggested:

- 1) Install the programs and begin working with them. There are no manuals, but the programs are pretty self-explanatory.
- 2) Questions: Email or phone Christie. She is working on a group training session, date to be announced. Reminded the teams that they will need access to a laptop computer for meet nights. If possible, this laptop would be perfect for each team to bring to the training session.
- 3) Rosters? Each team will bring a paper copy and a disc copy with addresses and phone numbers. (Please check with Christie I think she just needed the disc since everyone is using team manager now. I am not sure what the final instruction was but I think she said she would show everyone how to do the roster at training.)
- 4) Pinks & Blues? Christie has ordered pink and blue index cards for each team. She'll hand these out at the next meeting. (Yes, the big pink and blue sheets are not going to be necessary any more from what she told me.)
- 5) Christie is supplying paper for the print-outs and redoing the RCSL scoring page to conform with the software. She will hand these out at the next meeting.
- 6) Checking? The new software minimizes the need for checking. Each team will turn in meet results on paper and a BACK-UP, not export, Disc. (she told me she was going to let folks email her results the night of the meet and hand in disk copies the day after the meet but this was not spoken of the night of the meeting. Once again you will need to check with her on what was announced that night.) Christie will create a file for each team. At Swim Season Week 3 she'll give this information to the checking team for eligibility verification.
- 7) Broken Records? Follow the guidelines in the Rules of Competition. I am having a hard time finding where this is written. I think the guidelines were voted on and submitted into the rules but I am in a hurry and can't find it right now. Let me have a bit more time to look into this.

- 8) How to turn in Results? Can these be emailed or must there be a hard copy, too? Christie is going to consider the implications of the two options and advise at the next meeting.

The next meeting will be held at 7:15, Monday, June 1, at the YMCA. The meeting adjourned at 7:00.

Respectfully submitted,

Betsy Banner