

**RCSL DUAL MEET – OFFICIAL RESULTS SHEET**  
**(Attach this sheet to the top of meet results)**

DATE: \_\_\_\_\_

CIRCLE:    YARDS        METERS

HOME TEAM: \_\_\_\_\_

VISITING TEAM: \_\_\_\_\_

FINAL SCORE:    HOME: \_\_\_\_\_

VISITOR: \_\_\_\_\_

HEAD TABLE WORKER: \_\_\_\_\_

TEAM: \_\_\_\_\_

MEET OFFICIALS		
	NAME	DATE CERTIFICATION EXPIRES
REFEREE		
STROKE AND TURN		

**(A MEET BACKUP IS TO BE EMAILED TO THE RECORDS CHAIRPERSON THE NIGHT OF THE MEET. A MEET BACKUP IS GIVEN TO THE VISITING TEAM COACH. PRINTED RESULTS ARE TO BE DELIVERED TO THE RECORDS CHAIRPERSON BY NOON THURSDAY)**

**SCORE TABLE INSTRUCTIONS:**

- 1<sup>st</sup> WORKER:
- 1) Place swimmers according to Place Judge slips.
  - 2) If place judges do not agree, complete a Modified (Order of Finish) Ballot.
  - 3) Relays are to be placed only for "A" teams; only 1<sup>st</sup> and 2<sup>nd</sup> place.
  - 4) Open freestyle swimmers for exhibition are not placed.
  - 5) Write the finish on individual pink/blue cards
  - 6) Staple each heat of pink/blue cards to place judge slip **in lane # order**. If a modified ballot was used, attach it also.
  - 7) Staple DQ slip (signed by Referee) to the pink/blue card of the swimmer disqualified. Relays are to have dual confirmation DQ for early take-off. Check with Referee if necessary.

- 2<sup>nd</sup> WORKER:
- 1) Fill out Master Score Sheet
  - 2) Compare scores with computer score to make sure totals agree **after each stroke**.
  - 3) Give scores to Referee for announcement (when appropriate)

- 3<sup>rd</sup> & 4<sup>th</sup> WORKER:
- 1) These two workers work together at the computer. It works best if one calls out the times and the other inputs them into the computer.
  - 2) After entering times into the computer, make sure placing by the computer agrees with placing on the cards. Place swimmers using **Judges Decision** when needed.
  - 3) Score the event.
  - 4) Check with Master Score sheet **after each stroke** to make sure totals agree
  - 5) Print labels for ribbons **after each stroke**.

**THRE MUST BE SOMEONE DESIGNATED AS THE HEAD TABLE WORKER FOR ALL DUAL MEETS. THIS PERSON IS TO RECORD THE FINAL RESULTS AND OBTAIN THE SIGNATURE OF THE REFEREE.**